



Hotel Duval

Employment Application

We are an Equal Opportunity Employer, dedicated to a policy of non-discrimination including race, color, age, sex, religion, disability, national origin, military status or other protected classification.

Equal access to programs, services and employment is available to all persons. If you need help filling out this application form or for any phase of the employment process, please notify the person that provided you this form and every effort will be made to reasonably accommodate your needs.

APPLICANT INFORMATION

Last Name		First	M.I.	Date
Street Address			Apartment/Unit #	
City		State	ZIP	
Phone		E-mail Address		
Date Available	Social Security No.		Desired Salary	
Position Applied for	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time	Shifts Available to Work <input type="checkbox"/> Day <input type="checkbox"/> Evening <input type="checkbox"/> Night		Days Not Available to Work
Are you a citizen of the United States?	YES <input type="checkbox"/> NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?		YES <input type="checkbox"/> NO <input type="checkbox"/>
Have you ever worked for this company?	YES <input type="checkbox"/> NO <input type="checkbox"/>	If so, when?		
Have you ever been convicted of a felony?	YES <input type="checkbox"/> NO <input type="checkbox"/>	If yes, explain		
Are you below the age of 18?	YES <input type="checkbox"/> NO <input type="checkbox"/>			
Do you have reliable transportation?	YES <input type="checkbox"/> NO <input type="checkbox"/>	If Not, how will you get to work?		

PREVIOUS EMPLOYMENT

Company		Phone ()		
Address		Supervisor		
Job Title	Starting Salary	\$	Ending Salary	\$
Responsibilities				
From	To	Reason for Leaving		
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Company		Phone ()		
Address		Supervisor		
Job Title	Starting Salary	\$	Ending Salary	\$
Responsibilities				
From	To	Reason for Leaving		
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	

Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

EDUCATION			
High School		Location	
Grade or Years Completed	Did you graduate?	YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
College		Location	
Grade or Years Completed	Did you graduate?	YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
Other, Trade or Business		Location	
Grade or Years Completed	Did you graduate?	YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
Did you complete this application yourself? YES <input type="checkbox"/> NO <input type="checkbox"/> If not, who did?			

DISCLAIMER AND SIGNATURE
<p>I certify that the facts contained in this application (and accompanying resume, if any) are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application is sufficient cause for refusal to hire, or dismissal if I have been employed, no matter when discovered by the Company.</p> <p>I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from any and all references (personal and professional), former employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, and I release the employer and such other entities and individuals from any liability for any damages whatsoever that may result from their so doing I understand that this application remains current for only 90 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary to reapply and fill out a new application.</p> <p>I understand and agree that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be "at will" and without fixed term, and may be terminated at any time, with or without prior notice, at the option of either the Company or myself. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon the Company unless made in writing.</p> <p>If I am offered employment I agree to submit to a drug test and criminal /credit background check before starting work or in the event of an injury while at work. If employed, I also agree to a drug test at any time deemed appropriate by the Company and as permitted by law. I consent to such tests, and I request that the examining entity disclose to the Company the results of the test, which results shall remain confidential and segregated from my personnel file. I understand that my employment or continued employment, to the extent permitted by law, is contingent upon satisfactory drug test and background check, and if I am hired a condition of my employment will be that I abide by the Company's Drug and Alcohol Policy which may be amended by the Company in whole or in part, at any time.</p> <p>I understand that filling out this form does not indicate there is a position open and does not obligate the company to hire. If hired, I agree to abide by all Company work rules, policies and procedures. The Company retains the right to revise its policies or procedures, in whole or in part, at any time.</p>
Signature _____ Date _____